

## **GREATER NEW ORLEANS EXPRESSWAY COMMISSION**

### **JOB DESCRIPTION**

#### **MAINTENANCE WORKER - BRIDGE & GROUNDS**

##### **SUMMARY:**

Maintenance Workers in the bridge and landscape division are responsible for performing a variety of tasks required in the operation of the Greater New Orleans Expressway Commission (“GNOEC”) maintenance division.

##### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Maintain grounds at plaza and surrounding approaches, including grass cutting, weed eating, edging, etc. with the use of various hand and power tools and operation of riding and push type lawn mowers
- Maintain bedding plants and lawns with the use of herbicides, pesticides, and fertilizers
- Replace bedding plants seasonally
- Collect trash and debris on the bridge and surrounding approaches
- Make minor repairs on bridge
- Perform janitorial services
- Perform other duties as requested by Supervisor

##### **EDUCATION AND EXPERIENCE**

High School Diploma/G.E.D. and three years general maintenance experience desired; or equivalent combination of education and experience

##### **KNOWLEDGE, SKILLS, AND ABILITIES:**

###### **Language Skills**

Ability to read and write routine reports and correspondence that conform to the GNOEC’s prescribed style and format.

###### **Mathematical Skills**

Ability to work with mathematical concepts normal and usual to general business applications. Ability to apply concepts such as fractions, rates, ratios, proportions, and percentages.

###### **Computer Skills**

Ability to operate personal computers with an average level of proficiency.

###### **Reasoning Skills**

Ability to read, analyze and interpret a variety of reports furnished in written, oral, or diagram form such as policy and procedure manuals, safety rules, and operation and maintenance instructions. Ability to diagnose and resolve multiple problems concurrently as they arise, collect data, establish facts, draw valid conclusions, and make rapid decisions. Ability to interpret a variety of instructions and deal with multiple concrete variables where standardization is limited.

###### **Physical Skills**

To successfully perform the essential functions of this job, the following physical demands are representative of those that must be met. The employee is frequently required to stand; walk; use

hands to finger, handle, push and/or pull objects, tools or controls; reach with hands and arms; climb and balance; stoop, kneel, crouch and crawl; use tools or equipment requiring a high level of dexterity; and lift, carry and/or move objects weighing up to 25 pounds. The employee is regularly required to operate a vehicle and communicate via radios. The employee is occasionally required to lift, carry and/or move objects weighing 50 to 100 pounds. The employee must be able to speak or hear and taste or smell; to observe objects peripherally and at close and far distances; to detect color and depth; to adjust focus; to be alert at all times; and to perform operations using units of weight measurement, volume, and distance.

### **Other Skills and Abilities**

Knowledge of basic maintenance, plant care techniques and sprinkler systems; skill in operating various power equipment such as riding and push lawn mowers, bush hogs, edgers, weed eaters, blowers and related hand tools. Ability to work independently with minimal supervision. Ability to deal with the public and co-workers in a courteous and tactful manner and to establish and maintain effective working relationships with others.

### **SPECIAL REQUIREMENTS:**

The employee is a Causeway First Responder. The employee is required to monitor the Causeway radio and be available for 24-hour call, 7 days a week to handle any problems that may arise due to bridge closings, accidents, equipment failures, fog, hurricanes, and other weather-related issues. The employee is issued a company cell phone for work use only and must respond to calls or emergency messages. The employee must have the ability to complete a training regimen in the operation of specially outfitted GNOEC vehicles equipped with lights, radios, fire extinguishers, life rings, rope ladders, first aid kits, specialized tools, rescue, and special equipment to assist motorist, provide safe travel across the Causeway and Huey P. Long bridges and reduce response time in reaching a motorist in distress.

The employee must be willing and able to work weekends, holidays, and hours other than on regular shifts and in all types of weather. The employee must have the ability to complete an initial on-the-job training program and six-month probationary period; and to pass a pre-employment physical, drug screen and background check. The employee must possess a valid Louisiana State chauffeur or commercial driver's license and be able to operate a variety of vehicles, such as an automobile, truck, etc.

### **WORKING CONDITIONS:**

The noise level in the work environment is usually loud. Work is performed for sustained periods outdoors in conditions that may include extreme temperatures, heavy rain or humidity, fog, or other catastrophic weather. Work exposes member to possible bodily injury from moving mechanical parts of equipment, tools, machinery and/or moving vehicles. Work exposes member to conditions such as fumes, noxious odors, dusts, mists and gases. Work exposes member to hazardous chemicals. Work may require use of protective devices, such as gloves or goggles.

This description lists the major duties and requirements of the job and is not all-inclusive. Employee may be expected to perform job-related duties other than those contained in this document.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.